

Office of Equity and Civil Rights
Wage Commission Meeting
September 7, 2023

Participating in the meeting via Microsoft Teams were Commissioners Sheryl Wood (Chair), John Barber, Mark McLaurin, Max Grossfield, and Chloe Starcher. Also participating in the meeting were Staff: Lisa Kelly (Chief of Investigations), Aracely Stafford (Supervisor), Marquiessa Whitaker-Black (Investigator), and James Peyton (Investigator).

I. Call to Order/Welcome/Introductions

- a. The meeting was called to order at 3:04 p.m. by Chair Wood.
- b. Introductions were given. New Commissioners introduced themselves.
- c. Chair Wood would like Jane Lewis to attend the next meeting and give an overview of the meeting process to the new Commissioners.
- d. Chair Wood asked about in-person meetings. She asked if there was anything restricting the Commission from resuming in-person meetings. Supervisor Stafford said there is not.

II. Items for Approval

- a. Commissioner McLaurin moved to approve the May 4, 2023 minutes, seconded by Chair Wood. May 4, 2023 minutes were approved without objection.

III. Director's Report

- a. Introduction of new Commissioners.
- b. Report was presented by Supervisor Aracely Stafford.
 - i. Supervisor Stafford presented the Data for FY'24 (attached)
 - ii. Wage Commissioners attended an Instate Labor Standards Association (ILSA) Conference in Chicago in August.
 - iii. Annual Survey for 2024 Wage rates will be completed electronically.
 - iv. Civil Rights Week 2023 – Wage Commission will do a compliance workshop. Target audience – contractors. November 2, 2023 at War Memorial. 10 am-12 pm.
 - v. Civil Rights Breakfast – link and information will be sent to Commissioners.
 - vi. Data Report (attached)

IV. Fact Finding Conference

- a. Spiniello Companies – Late Payroll Violation
 - i. Marquiessa gave a briefing and overview of her case – Spiniello Companies.
 - ii. J&A Utilities
 - iii. Chair Wood introduced the Commissioners and Staff
 - iv. Commissioners asked questions regarding the case.
- b. Chair Wood asked about the Open Meetings Compliance Checklist. She called for an Executive Session to deliberate in the Closed Session.
- c. This meeting was closed under General Provisions Art. § 3-305(b) of the Open Meetings Act.¹

V. Discussion/Updates

¹ Compliance checklist for meetings subject to the Maryland Open Meetings ...

<https://www.marylandattorneygeneral.gov/>. (n.d.).

https://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST.pdf

VI. Closing

There was no further business, and the Commissioners agreed to adjourn.

There being no further business Commissioners agreed to adjourn at 4:07 p.m.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights



**Wage Commission Meeting
September 7, 2023
Director's Report**

WAGE COMMISSION DATA FISCAL YEAR 2024

	August 2023
Number of Wage Cases Closed	27
Value of late payroll violations assessed	\$19,050
Number of Late Payroll Violations Issue	32
Amount Collected in Late Payroll Violations	\$5,670

Number of Violations disputed (Conference)	1
Number of Site Visits	7
Value of Investigation fines assessed	\$7,600
Value of investigations fines collected	0
Value of Investigation Restitution assessed	\$5,388.47
Value of investigations restitution collected	0